

PUKETE PRIMARY SCHOOL
MINUTES OF PUKETE SCHOOL BOARD OF TRUSTEES MEETING
HELD WEDNESDAY 14 DECEMBER 2022 AT 5. 36PM

PRESENT	Gavin Oliver (Principal), Stacey Smith, James Weller ,Rachel Brady (Staff Rep), Rachel P, Bex Torrey and Andrew Bramston - late
APOLOGIES	NIL
IN ATTENDANCE	Michele Ellery (Minute Secretary)
RATIFICATION OF MEETING AGENDA	RESOLVED: Standard Agenda
CORRESPONDENCE	Nil
DECLARATION OF INTERESTS	There were no changes in declaration of interest.
MINUTES OF PREVIOUS MEETING	RESOLVED: That the minutes of the 23 November 2022 meeting were adopted.
MATTERS ARISING	NIL
FINANCE	<p>Statement The statement for November was presented.</p> <p>End-of-Year Financial Position This was presented.</p> <p>Accounts Payable Recommendation: the attached accounts are represented by 3 Batch Payment Summaries attached. This recommendation was passed.</p>

PRINCIPALS REPORT

Roll - 444

Thank you, and Merry Christmas.

Gavin said thank you to the members for their dedication and commitment to Pukete School, and believes we are very fortunate to have a Board united in its determination to make Pukete an even better school. In particular, Gavin thanked Stacey for her leadership and ongoing support.

May you all have a safe and happy Christmas.

Property

Bike Track - we have received a grant offer from Bike On - Charitable Trust of \$20,000 to purchase the bike container. The actual cost of the container is \$16,720. The balance must be spent on the bike track. A Memorandum of Understanding (MOU) between Boke on New Zealand Charitable Trust (BONZCT) and Pukete School will be signed.

Note we will need to update policy on hazards when the bike track is being constructed. 2023.

Contractor - Trailpro has indicated they can not start in January as planned as they are well behind schedule due to the recent rain. They have suggested the option of starting in either March or April (school holidays). Gavin suggested we should ask them to start in March, giving April as the fallback. This would mean temporarily fencing off parts of the field.

Recommendation; The BOT requests that Trailpro completes the Bike Track in March. This recommendation was passed.

Staff Matters

Claire Crump has been appointed to the temp position of senior Administrator.

POLICY	Rachel has sent the policies for term 4 to SchoolDocs to be put onto our website.
FROM THE CHAIRPERSON	Stacey thanked everyone for their hard work this year.
	There being no further business the meeting closed at 6.17 pm

Accepted as a true and correct record,

.....Chairperson

Dated:.....